

# SUPERIOR COURT OF CALIFORNIA COUNTY OF SAN BERNARDINO

Communications & Public Information Office



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Lisa M. Rogan  
Presiding Judge

Anabel Z. Romero  
Court Executive Officer

## PUBLIC NOTICE

RELEASE DATE: JANUARY 2, 2025

### MODIFIED GUIDELINES FOR ELECTRONIC FILING

SAN BERNARDINO, CA— San Bernardino Superior Court (SBSC) has adopted modified guidelines for the submission of electronic filings in alignment with provisions set forth in [Government Code §6159](#) and the Trial Court Financial Policies and Procedures sections [10.02](#) and [13.01](#). These provisions ensure compliance with applicable laws and regulations that safeguard sensitive and financial information:

- Effective January 1, 2025, the Court will rescind Local Rule 320, eliminating public fax filings, including those that contain credit card information. All credit card payments of this type must be made either in person, by US Postal Mail, or by phone as prescribed by the type of filing being submitted.

Filing and payment alternatives are provided below:

- eFiling ([eFile Site](#)) (Civil, Probate, Family Law, Small Claims and Landlord Tenant)
- FileSubmit ([FileSubmit site](#)) (Civil, Landlord Tenant, Small Claims and Family Law)
- In Person/Mail/Phone Payments ([Appeals site](#)) (Appeals and Appellate Division Filings)

The Court is committed and continues to invest in expanding access to services through electronic platforms in compliance with applicable laws, rules and regulations. This change aligns with the [Court's Strategic Plan](#) "Court 360", which aims, in part, to provide the right services and processes for accessing Justice and the Court electronically.

For media inquiries, contact Communications and Public Information Office, via [courts-pio@sb-court.org](mailto:courts-pio@sb-court.org).



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO

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